

Town of Ellington Position Description

TITLE:	Maintainer I	STATUS:	Non-Exempt
DEPARTMENT:	Public Works	BARGAINING UNIT:	Public Works
SUPERVISED BY:	Working Foreman or Crew Chief		

OBJECTIVES

Under the supervision of the Working Foreman or Crew Chief, drives a truck to transport materials to and from work site; to remove trash, and to plow and sand roads; performs general maintenance work in the construction, repair and maintenance of Town roads, bridges and facilities, and wastewater collection system. Driving and equipment operation are performed independently within established and specified procedures.

ESSENTIAL FUNCTIONS

Drives a heavy or light dump truck and maintains equipment; performs general maintenance work in the construction, repair and maintenance of Town roads, bridges, grounds and wastewater collection system.

Prepares truck or equipment; services with fuel, lubricants and accessories, makes routine safety check before and after operating truck or equipment; observes performance of truck or equipment and reports malfunctions to the Working Foreman, Crew Chief or mechanic.

Operates truck, payloador and accessory equipment to plow and remove snow, to sand, and to haul equipment and materials. Operates equipment, as backup operator, such as pay loader, tractor, and roller to mow roadsides, fields and public areas, to lay and repair pipe, to pave and repair streets, and to compact trash; dumps, spreads and tamps asphalt for minor road repairs.

Operate light powered equipment such as mowing or snow blowing machine.

Uses hand tools to repair catch basins, clear culverts, and to perform related repair or maintenance work; repairs and installs fences, street signs, and guard rails.

Performs unskilled painting, rough carpentry and unskilled masonry work and street signs maintenance.

Uses power equipment and hand tools to cut and remove brush, trees, etc.

Performs manual work in laying of pipes, patching or resurfacing roads, and related construction or maintenance work, cutting brush, shoveling materials, etc.

Performs flag person duties on major road or construction jobs.

Follows all applicable safety rules and regulations.

Makes minor repairs to truck or assigned equipment, and assists mechanic in major repairs as required.

Uses chain saws, chippers and related equipment in general maintenance work.

Performs other related duties as assigned.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

Knowledge of truck and equipment operation and maintenance.

Ability to safely operate heavy dump trucks.

Agility to operate equipment requiring manual dexterity and mechanical aptitude.

Ability to perform preventative maintenance on trucks and construction equipment and to recognize the need for vehicle/equipment repairs.

Ability to apply common sense to carry out instructions furnished in written, oral or diagrammatic form.

Ability to deal with Town employees and members of the public in a courteous manner.

REQUIRED EQUIPMENT OPERATION

Operates a dump truck, pickup truck and trailers, lawn mowing equipment, jackhammer, pavement saw, portable pumps and chain saws, and other assigned equipment; plows snow and sands roads.

REQUIRED PHYSICAL EFFORT

Continuous physical effort required in performing duties, requiring walking and standing and lifting while performing work under varying conditions, including exposure to inclement weather with some disagreeable factors in both situations, such as dust, dirt, grease, heat and cold. Ability to lift and/or carry objects of medium to heavy weight. Considerable highway driving may be required to carry out duties. Some stress involved in public contacts. Plows snow and sands roads over an extended period of time.

REQUIRED QUALIFICATIONS (Minimum)

Graduation from high school or equivalent and one (1) year of construction and road repair work, or equivalent combination of education, training and experience.

SPECIAL REQUIREMENTS

Must possess a valid Connecticut CDL motor vehicle driver's license.

BOS APPROVED: 6/18/07